

172D INFANTRY BRIGADE (ALASKA)

CERTIFICATE OF ACHIEVEMENT

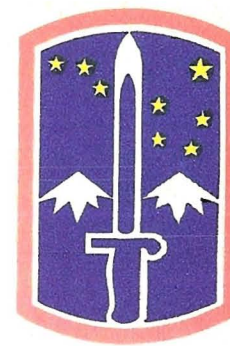
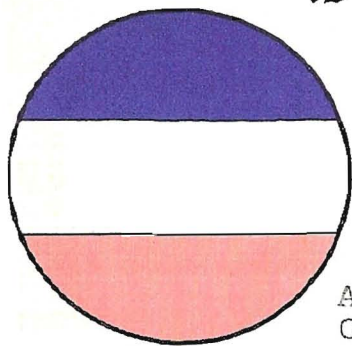
is awarded on this **FOURTH** day of **JANUARY**, 19 **79**

to

242D AVIATION COMPANY, 222D AVIATION BATTALION

for

ACHIEVING A GOAL OF 377 PERCENT OF ASSIGNED CAREER REENLISTMENT OBJECTIVE DURING THE FIRST QUARTER OF FISCAL YEAR 1979.



Headquarters, 222d Aviation Battalion
Fort Wainwright, Alaska 99703

JOSEPH S. DAVIS
Lieutenant Colonel, Infantry
Commanding



DEPARTMENT OF THE ARMY
HEADQUARTERS, 172D INFANTRY BRIGADE (ALASKA)
FORT RICHARDSON, ALASKA 99505

18 OCT 1979

AFZT-PTS-PO

SUBJECT: Letter of Instructions (LOI) - Annual Historical Supplement

SEE DISTRIBUTION

1. References.

- a. AR 870-5.
- b. FORSCOM Supplement 1 to AR 870-5.
- c. FORSCOM Pamphlet 870-1.
- d. 172d Inf Bde (AK) Annual Historical Program.
- e. Letter, 172d Infantry Brigade (AK), AFZT-PTS-PO, Subject: Annual Historical Input, 2 October 1978.

2. Purpose. This LOI supersedes reference e and prescribes the responsibilities and procedures for submission of historical data to be used in the preparation and/or submission of Annual Historical Supplements for each fiscal year.

3. Applicability. This LOI is applicable to all Directorates, Personal and Separate Staff offices and TOE and TDA organizations.

4. General. FORSCOM Suppl 1 to AR 870-5 requires that 172d Inf Bde (AK), Ft Richardson, AK, and the 172d LIB submit Annual Historical Supplements to Headquarters, FORSCOM for each fiscal year. Two separate documents, submitted under cover letter, will be forwarded to FORSCOM: A consolidated report of the 172d Inf Bde (AK) and Ft Richardson, to include Ft Wainwright and Ft Greely, and a report from the 172d Light Infantry Brigade.

5. Responsibility. At Inclosure 1 is a list of units, installations, and staff agencies responsible for submitting input for inclusion in the Command Annual Historical Supplement. Units designated with an asterisk

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are required to prepare Annual Historical Supplements in the format at Inclosure 2. Directorate, Personal, and Separate Staff offices are responsible for submitting quarterly input to the historical office. The command historical officer, assisted by a writing group consisting of staff representatives identified at Inclosure 3, will consolidate the material submitted and prepare the Command Historical Supplement to be forwarded to FORSCOM. Input should be submitted to AFZT-PTS-PO, ATTN: Historical Officer.

6. Preparation.

a. TOE and TDA units identified at Inclosure 1 will prepare supplements and/or input in accordance with the guidance contained at Inclosure 2. Of special note is the emphasis placed on material documented in Unit Status Reports. Inclosure 2 is also a guide for staff agencies in preparing the required input for the command supplement.

b. At the close of the fiscal year, a writing group will be formed to author the Command Annual Historical Supplement. Writing group composition is listed at Inclosure 3.

c. All narrative material will be supported by documentation of letters, messages, memorandums, orders, minutes of meetings, photographs, tabulated data or other sources on which the narrative is based.

d. No material of historical significance will be omitted for reasons of security classification. Classified material, including SECRET, will be included, if appropriate, and maintained IAW AR 380-5.

7. Frequency and Submission.

a. Annual Historical Input will be submitted quarterly by all agencies/units at Inclosure 1 to arrive this headquarters, ATTN: AFZT-PTS-PO, NLT 15 working days after the close of each fiscal quarter, ~~_____~~. The final quarterly submission will recap the entire fiscal year.

b. The 172d Light Infantry Brigade Annual Historical Supplement, covering the entire year, is due to AFZT-PTS-PO, NLT 1 November of each year.

c. When there is no historically significant input, a negative report is required.

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d. The 172d Bde (AK) writing group will form on request of DPTSEC during October of each fiscal year. A Draft Historical Supplement will be submitted by 15 November for Chief of Staff approval.

FOR THE COMMANDER:



ROBERT E. HARRIS
Colonel, GS
Director of Plans, Training
and Security

3 Incl

1. Unit/Installation/Agency List
2. Format
3. Writing Group

DISTRIBUTION:

CDR, Sp Trps, FRA (3)	PAO
23d Engr	SJA
452d Engr Co	IG
CDR, Sp Trps, FWA (10)	CHAP
47th Engr Co	EEO
CDR, Sp Trps, FGA (10)	DPCA (8)
28th Engr Det	DPT (5)
NWTC	DIO (3)
CRTC	DFAE (2)
CDR, 172d LIB (20)	COMPT
CDR, 222d Avn Bn (10)	RED CROSS
CDR, LEA (3)	MISO
56th MP Co	AVN
472d MP Co	SRAA
526th MP Det	

CF:

Chief of Staff
CDR, 176th EOD
CDR, USACC-AK
CDR, MEDDAC
ATCA-AL
AAC/DOS

UNITS/AGENCIES INPUT REQUIREMENTS

- * (*) Cdr, Sp Trps, Ft Richardson
 - * 452d MID
 - * 23d Engr Co
- * (*) Cdr, Sp Trps, Ft Wainwright
 - * 47th Engr Co
- * (*) Cdr, Sp Trps, Ft Greely
 - 28th Engr Det
 - * NWTC
 - * CRTC
- * (*) Cdr, 172d LIB (BN & SEP CO)
- * (*) Cdr, 222d Avn Bn (All Units)
- * (*) Cdr, LEA
 - * 56th Co
 - * 472d Co
 - * 526th Det

PAO
SJA
IG
CHAP
EEO
DPCA
DPT
DIO
DCE
DFAE
COMPT
RED CROSS
MISO
AVN
SRAA

* UNITS REQUIRED TO PREPARE SUPPLEMENT IAW INCL 2.

* (*) MAJOR COMMANDS WILL SUBMIT CONSOLIDATED SUPPLEMENTS.


Incl 1

EXECUTIVE SUMMARY

The unit's official annual historical supplement will be prefaced by a brief executive summary in which the major trends, problem areas, and accomplishments impacting on unit readiness will be highlighted.

CHAPTER 1 - MISSION, ORGANIZATION & REORGANIZATION

GUIDANCE



This Chapter will be devoted exclusively to the unit's mission, organization, and extent of reorganization during the reporting period. Where applicable, the installation TDA augmentation and installation command responsibilities will not be included in the major unit official annual supplement but will be included in the appropriate and separate official installation supplement. The reason for this policy is that the major unit is susceptible to deployment or transfer at any time in its purely TOE configuration. Installation management responsibilities would then be assumed by the garrison organization. This chapter will include a brief overview summary of the unit's TOE mission, its organization, and the major functional responsibilities of each major or separate element, and a brief discussion of any organizational changes effected during the reporting period and their effect upon the unit's readiness condition. Organizational charts will be used to illustrate mission organization, and reorganization narratives. Organizational changes affecting the major unit's internal force structure or organic troop unit listings will be documented. This chapter will also contain copies of the major unit's headquarters staff directories or telephone charts, its location and that of its major subordinate elements during the reported period, as well as a listing of commanders (Brigade to separate company level) and key staff personnel (Brigade Level) including dates of incumbency (day, month, year). It will also include the unit's opening and closing strength figures during the period by officer, warrant officer, and enlisted personnel. These figures will be reflected in terms of authorized, assigned, and deployable. The closing figures for the annual fiscal year supplement will be those reflected in the unit's readiness report as of 15 September of that year. Successive 15 September authorized, assigned, and deployable figures will be reflected in future annual supplements until a five-year comparison has been achieved. After that time, the latest annual figures will be added while the oldest annual figures will be deleted. This chapter will also contain a brief discussion concerning the overall state of readiness of the unit during the reporting period. This discussion should be based upon a study of remarks reported under the overall section of the commander's portion of the monthly unit status reports. These remarks should be elaborated upon and the "why" of the situation explained, particularly in those cases where the monthly reported status fell short of the unit's assigned ALO.

FORMAT

A. MISSION

B. ORGANIZATION


- (1) Organization Chart
- (2) Directory
- (3) List of Commanders & Tenure Dates
- (4) List of Staff & Tenure Dates
- (5) Opening & Closing Strength Figures - Authorized & Assigned
- (6) Statement of Overall State of Readiness

C. REORGANIZATION (If Applicable)


- (1) Narrative
- (2) Organization Chart
- (3) Strength Figures
- (4) Equipment Figures

CHAPTER 2 - FINANCIAL MANAGEMENT & FISCAL CONTROLS

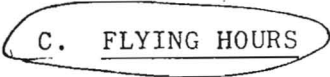
GUIDANCE

 This Chapter will cover financial management and fiscal controls and their affect upon the unit's status during the reporting period. The discussion will center on those major financial programs and funding levels experienced during the reporting period which impacted favorably or unfavorably on the unit. Such topics as the affect of supply constraints, curtailment of flying hours, conservation measures for utility and mobility fuels, and inadequate funds to support realistic firing and training requirements will be discussed. In each case, the staff historian will report any correlation between insufficient funding and observable degradation of unit status. Specific examples and documentation will be provided.

FORMAT

 A. MAJOR FINANCIAL PROGRAMS & FUNDING LEVELS

B. EFFECT OF SUPPLY CONSTRAINT

 C. FLYING HOURS

D. UTILITY & MOBILITY FUELS/CONSERVATION MEASURES

S-4 E. FUNDS TO SUPPORT FIRING & OTHER TRAINING

~~XXXX~~

CHAPTER 3 - PERSONNEL MANAGEMENT

GUIDANCE

This chapter will deal with all aspects of personnel including shortages, overages, MOS mismatch, reclassification programs and their results, and such other major areas of historical interest as race relations, equal opportunity, the Expeditious Discharge Program, monthly turnover rates, disciplinary indicators, and alcohol and drug abuse. The personnel portion of the commander's comments in the unit's monthly status reports for the current year should be summarized and used as the hard core around which this chapter will be developed. Major personnel problem areas impacting adversely on the unit's overall status will be discussed. Specific examples and documentation will be provided.

FORMAT

- A. SHORTAGES
- B. OVERAGES
- C. MOS MISMATCH
- D. RECLASSIFICATION PROGRAMS ✓
- E. RACE RELATIONS/EQUAL OPPORTUNITY ✓
- F. EXPEDITIOUS DISCHARGE PROGRAM ✓
- G. MONTHLY TURNOVER RATES ~~XXXX~~ ✓
- H. ORGANIZATIONAL EFFECTIVENESS
- I. DISCIPLINARY INDICATORS ✓
- J. ALCOHOL & DRUG ABUSE ✓
- K. CIVILIAN PERSONNEL ✓

CHAPTER 4 - TRAINING MANAGEMENT

~~XXXX~~

GUIDANCE

This chapter will deal with all aspects of training to include individual and unit training, exercises, progress and results of the Army Training and Evaluation Program (ARTEP), the results of deployability exercises, and the attainment of ALO training objectives during the reporting period. This chapter will be given along with supporting documentation. Measures taken to comply with the FORSCOM commander's training guidelines for the period will also be reported and major problem areas discussed.

Routine training exercises held at the unit's home station will be covered in this chapter, as will results of nuclear surety inspections, nuclear-biological-chemical (NBC) training, and other types of specialized training singled out by the FORSCOM commander. Specific examples will be provided and documented.

FORMAT

A. TRAINING GUIDELINES

Compliance & Problems

B. INDIVIDUAL TRAINING

- (1) SQT & Results
- (2) Schools
 - A) Command-Sponsored
 - B) DA-Sponsored

C. UNIT TRAINING

- (1) ARTEP & Results
- (2) EDRE
- (3) Exercises (not Joint Exercises)

D. SPECIALIZED TRAINING/INSPECTIONS

- (1) Electronic Warfare
- (2) OPSEC/SIGSEC
- (3) NBC
- (4) NSI
- (5) ASP (FY 79 only)

E. ALO ATTAINMENT

CHAPTER 5 - CURRENT OPERATIONS

GUIDANCE

This chapter will include such matters as Reserve Component support, with special emphasis upon affiliated units; participation in joint training exercises; or brigade major restructuring experiments; deployment and rotational actions; disaster relief operations; participation in the control of civil disturbances; environmental training; and the planning incident to such operations. Whenever possible, the historian will discuss in as much detail as possible such current operations and their impact on the unit's status, whether it be good or bad. Specific examples will be provided and documented.

FORMAT

A. SUPPORT PROVIDED

- (1) US Army Reserve
- (2) National Guard
- (3) Affiliated Unit
- (4) Bureau of Land Management
- (5) Search and Rescue

B. JOINT EXERCISES

C. ENVIRONMENTAL TRAINING

D. DISASTER RELIEF (When Applicable)

CHAPTER 6 - LOGISTICS MANAGEMENT

GUIDANCE

This chapter will be constructed around the logistics section of the commanders portion of the unit's monthly unit status report. The Equipment on Hand and Equipment Status portions of these comments will receive primary attention. The "why" of EOH and ES shortcomings should be carefully explained and documented as well as any extraordinary efforts made by the unit commander to achieve acceptable results. Chronic shortages of key items, unsatisfactory experience with specific items of equipment, and chronic major maintenance problems should be presented and documented. Contributing factors may include but are not limited to supply constraints, key personnel shortages, over commitment of equipment in training support and current operations, and overage and unsuitable equipment.

FORMAT

A. EQUIPMENT ON HAND

B. EQUIPMENT STATUS

C. CHRONIC SHORTAGES

D. UNSATISFACTORY EXPERIENCE WITH SPECIFIC ITEMS

E. CHRONIC MAINTENANCE PROBLEMS

F. CONTRIBUTING FACTORS

CHAPTER 7 - WELFARE, RECREATION AND MORALE

GUIDANCE

~~2020~~

Chapter 7, Welfare, Recreation, and Morale. This chapter will include significant on-post and off-post community relations and morale building activities such as domestic action programs, adventure training, significant individual awards and decorations, sports competition, and the observance of Unit Day and the presentation of Historical Memorial Awards. Appropriate articles and photographs in the installation or local newspapers concerning the organization, its members, accomplishments, and distinguished visitors will be included as well as any other item considered to be of general historical or social interest to the organization and its members.

FORMAT

- A. SPORTS COMPETITION ✓
- B. AWARDS & DECORATIONS ~~scribble~~ ~~scribble~~
- C. NEW RELEASES ~~scribble~~
- D. COMMUNITY RELATIONS ACTIVITIES ~~scribble~~
- E. ADVENTURE TRAINING ✓
- F. ARMY COMMUNITY SERVICES ✓
- G. RECREATION SERVICES ✓

WRITING GROUP

<u>TITLE</u>	<u>RESPONSIBLE AGENCY</u>
EXECUTIVE SUMMARY:	DPTSEC
CHAPTER 1	DPTSEC
CHAPTER 2	COMPT
CHAPTER 3	DPCA
CHAPTER 4	DPTSEC
CHAPTER 5	DPTSEC
CHAPTER 6	DIO
CHAPTER 7	DPCA

Incl 3

242nd

FORMAT

The unit's official quarter historical supplement will be prefaced by a brief executive summary in which the major trends, problem areas, and accomplishments impacting on unit readiness will be highlighted.

A. MISSION:

B. ORGANIZATION:

- (1) Organization chart
- (2) Directory
- (3) List of Commanders & Tenure dates
- (4) List of Staff & Tenure dates
- (5) Opening & Closing Strength Figures -- Authorized & Assigned
- (6) Statement of Overall State of Readiness

C. REORGANIZATION:

- (1) Narrative
- (2) Organization chart
- (3) Strength Figures
- (4) Equipment Figures

This section of the unit's history report will center on those major financial programs and funding levels experienced during the reporting period which impacted favorably or unfavorably on the unit.

Specific examples and documentation will be provided.

~~A. Major Financial Programs & Funding Levels~~

B. Effect of Supply Constraint

~~C. Flying Hours~~

D. Utility & Mobility Fuels/Conservation Measures

E. Funds to Support Firing & Other Training

PERSONNEL MANAGEMENT

This section will deal with all aspects of personnel including shortages, overages, MOS mismatch, reclassification programs and their results, and such other major areas of historical interest as race relations, equal opportunity, the Expeditious Discharge Program, monthly turnover rates, disciplinary indicators, and alcohol and drug abuse.

Specific examples and documentation will be provided.

- A. ~~Shortages~~
- ~~B. Overages~~
- C. MOS Mismatch
- D. Reclassification Programs
- E. Race Relations/Equal Opportunity
- F. Expeditious Discharge Program
- ~~G. Monthly Turnover Rates~~
- H. Organizational Effectiveness
- I. Disciplinary Indicators
- J. Alcohol & Drug Abuse
- K. Civilian Personnel

TRAINING MANAGEMENT

This section will deal with all aspects of training to include individual and unit training, exercises, progress and results of the Army Training and Evaluation Program (ARTEP), the results of deployability exercises, and the attainment of ALO training objectives during the reporting period.

Specific examples and documentation will be provided.

A. Training Guidelines

Compliance and Problems

B. Individual Training

- (1) SQT & Results
- (2) EDRE
- (3) Exercises (not to include Joint Exercises)

C. Unit Training

- (1) ARTEP & Results
- (2) EDRE
- (3) Exercises (not to include Joint Exercises)

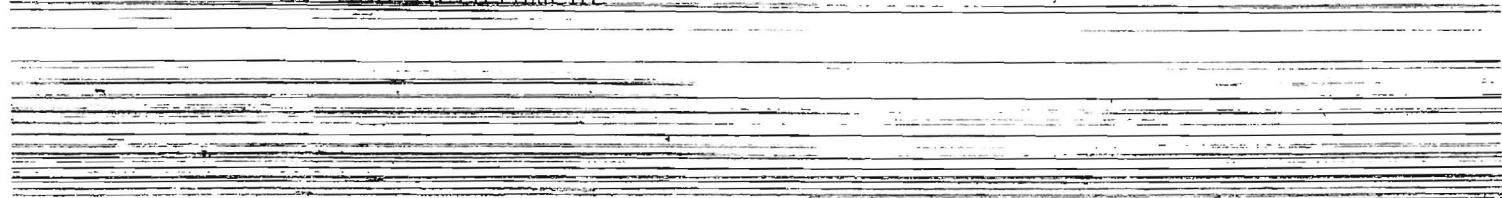
D. Socialized Training/Inspections

- (1) Electronic Warfare
- (2) OPSEC/SIGEC
- (3) NBC

~~(4) NBT~~

~~(5) ASP (FY 79 only)~~

E. ALO Attainment



CURRENT OPERATIONS

- A. Support Provided
 - (1) U.S. Army Reserve
 - (2) National Guard
 - (3) Affiliated Unit
 - (4) Bureau of Land Management
 - (5) Search and Rescue - *McArdle Rescue*
- B. Joint Exercises
- C. Environmental Training
- D. Disaster Relief

LOGISTICS MANAGEMENT

- ~~A. Equipment on Hand~~
- ~~B. Equipment Status~~
- ~~C. Chronic Shortages~~
- ~~D. Unsatisfactory Experience with Specific Items~~
- ~~E. Chronic Maintenance Problems~~
- ~~F. Contributing Factors~~

WELFARE, RECREATION AND MORALE

This section will include significant on-post and off-post community relations and morale building activities such as domestic action programs, adventure training, significant individual awards and decorations, sports competition, and the observance of Unit Day and the presentation of the Historical Memorial Awards. Appropriate articles and photographs in the installation or local newspapers concerning the organization, its members, accomplishments, and distinguished visitors will be included as well as any other item considered to be of interest historically or socially to the organization and its members.

- A. Sports Competition
- B. Awards and Decorations
- C. News Releases

- D. Community Relations Activities
- E. Adventure Training
- F. Army Community Services
- G. Recreation Services

UNITED STATES ARMY

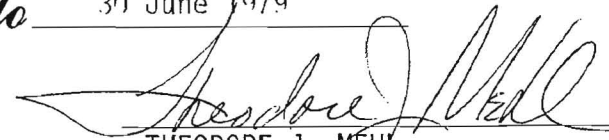


This Certificate of Merit for Safety is Awarded to

242ND AVIATION COMPANY
Fort Wainwright, Alaska

for Outstanding Achievement in the Prevention of Accidents

from _____ 1 April 1979 *to* _____ 30 June 1979


THEODORE J. MEHL
Lieutenant Colonel, Infantry
Commanding